

**WEST VIRGINIA DEPARTMENT OF
ENVIRONMENTAL PROTECTION
PRIVACY NOTICE**
Effective Date: 8.1.09

SCOPE

This Summary of Notice highlights the West Virginia Department of Environmental Protection's Privacy Notice. This notice and the full privacy notice apply to the DEP's Web site and services that display or link to this notice. [Read More](#)

PERSONAL INFORMATION

- We collect information you choose to give us, such as your e-mail or mailing address.
- We may use cookies and other internet technologies to help manage our websites. We do not use cookies to collect or store your personal information.
- The information we collect may be combined with information obtained from other Executive Branch Departments' Web sites and services.
- Information is retained in accordance with existing laws, rules, regulations and other policies.
- Any business you do with us may be subject to additional notice requirements which will be provided to you.

USES OF INFORMATION

- We use personal information you provide for purposes that match the reasons you provide it or for other uses and disclosures which are reasonably anticipated based on the circumstances.
- We may share your information with other state and federal agencies as well as others we have hired to assist us, that match the reason you provided it or as required by law.
- We may share non-personal information for purposes related to improving our business practices.

YOUR RIGHTS & CHOICES

- You have the right to review the personal information you provide us, and to revise or update that information if it is wrong or outdated.
- If you have consented to an electronic exchange of information, you may cancel that consent by following the instructions in the e-mail you receive.
- If you have subscribed to our Web site, you may choose to be removed at any time.

IMPORTANT INFORMATION

- To improve this website and your experience, we may collect non-personal information such as your browser type, operating system and web pages visited.
- As a state agency, we and our divisions/offices may have to provide information you give us if we receive a Freedom of Information Act request, subpoena or court order and no other law protects your information.
- As a state agency, we may have to provide information to law enforcement or the federal government.
- As a general rule, the Department of Environmental Protection does not disclose any personally identifiable information collected online or otherwise except where permission has been granted, or where the information is public information, or other applicable laws.

SECURITY

- We use the Secure Sockets Layer (SSL) protocol to safeguard your sensitive personal information, including your credit card number, and social security number, during online transactions. SSL protocol is the industry's accepted form of encryption and it provides the highest level of protection possible for Internet communications.
- Using this widely accepted form of SSL encryption, your transaction is secured from your personal computer to the state's computer processing your request.
- All computers are located behind a secure firewall to protect the systems and information necessary to support agencies.
- When processing credit card information, the Department of Environmental Protection is required to be compliant with the Payment Card Industry Data Security Standards (PCI DSS).

HOW TO CONTACT US

For more information on our privacy requirements and practices or to contact the Department of Environmental Protection go to:

<http://www.dep.wv.gov>

To read our full privacy notice, [click here](#).

You may also email us at:

depprivacyofficer@wv.gov