APPLICANT:

INITIAL REVIEW: PROJECT NO: C-544

CONTRACT(S):

 (MARK ALL ITEMS WITH A CHECK OR N/A. PROVIDE COMMENTS AS NECESSARY).

TECHNICAL REVIEW:

1. Applicable Federal & State wage rates in specs

(Davis Bacon)

1. All applicable permits in hand:

NPDES Permit issued: Date: Finalized Date:

Permit for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Indication that low bidder has received all addenda
2. Have costs increased significantly or seem unreasonable?

If yes, why?

Have reasons been given to justify increase?

1. Is the contractor on the Debarment List? [www.sam.gov](http://www.sam.gov) \_\_\_\_\_\_\_\_\_\_\_\_\_
2. American Iron and Steel requirements have been addressed? \_\_\_\_\_\_\_\_\_\_\_
3. Is selected alternative still the most cost effective

 COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Reviewer Date Engineering Branch Leader Date

ADMINISTRATIVE REVIEW:

1. Evidence of advertising \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Tabulation of bids presented, indicating proposal

 is from lowest responsible, responsive bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. If proposal is not from lowest bidder, legal opinion as

 to why it was chosen \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Proposal of bidder, signed by appropriate party(ies) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. All math extensions are correct \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Statement provided per Executive Order 11246 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Certification of non-segregated facilities \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Bid bonds, power-of-attorney, included \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Parity consent from the bond council \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Certification of Alcohol & Drug Free Workplace Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. For bid protests, loan recipient’ legal resolution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. DBE procurement documentation:

 - professional services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - contractual services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - construction services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Engineering agreement approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Administrative/legal agreements approved expenses are documented

 And reasonable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Project coordinator agreement approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Pre-award Compliance Review Report (4700-4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. PSC Certificate of Convenience & Necessity issued: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Special conditions listed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Intermunicipal agreement approved, if required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

18. Final Accountant’s Certificate. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

19. Final title opinion, signed by competent title counsel,

 Identifying project and contract(s) and indicating

 the applicant has, or will obtain without delay, valid

 title(s) and/or rights-of-way \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

20. Payment and milestone schedules included \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. Sewer Use Ordinance in effect (updated if previously

 approved or newly enforced) date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

22. Summary review of Project:

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23. Special conditions to be included in loan/bond purchase agreement:

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24. Loan Terms:

Amount: \_\_\_\_\_\_\_ Int Rate: Admin. Fee: Term \_\_\_\_\_

 Amount: Int Rate: Admin. Fee \_\_\_\_\_ Term

RECOMMEND APPROVAL:

Project Manager Supervisor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Date