

Small Business Groundwater Protection Plan:

[From 47-CSR-58.4.11, components of a Groundwater Protection Plan (GPP)]

GENERAL INFORMATION:

1. Registrant's Name:
Name of Register's Company:
Registrant's Address:
Registrant's Telephone Number:
Registrant's E-mail Address:
2. Property Owner's Name:
Property Owner's Address:
Property Owner's Telephone Number:
3. Facility Name:
Facility Address:
Facility County:
4. Describe what your business does.
5. Permit Number (if any):
6. Facility latitude and longitude:
7. Please include a topographic map showing your facility's location and at least one mile of area surrounding your facility.
8. Into what stream does the water on the property flow into?
9. What river basin is the facility located within?

Solid Waste Facilities Only: All solid waste facilities shall be located and operated in accordance with all applicable federal, state, county, or local laws, rules, ordinances, or restrictions.

10. Are there any zoning regulations that prohibit a landfill or solid waste facility in the proposed location?

SECTIONS OF THE PLAN: *(Do not write "None," "N/A," or "Not Applicable" for any entry.)*

- 4.11.1. List all operations, materials, and other activities that could contaminate groundwater. *(This should be a detailed list. Examples include unlined ponds, underground storage tanks, aboveground storage tanks (especially those with underground piping), waste piles, or raw material piles.)*
- 4.11.2. Describe the procedures and facilities used to protect groundwater quality from the potential contaminants listed in Section 4.11.a.
- 4.11.3. List the procedures to be used when designing and adding new equipment or operations. *(Examples may include the addition of loading docks or fuel-storage tanks. Make sure that you state you will obtain the WVDEP approval prior to such work being completed.)*
- 4.11.4. Summarize all activities at your facility that are already regulated for groundwater protection. *(Examples include the registration of underground storage tanks and the required groundwater monitoring, or the construction of a landfill and the required groundwater monitoring. If there is no groundwater data available, then state: "There is no groundwater data available.")*
- 4.11.5. Discuss any existing groundwater quality data for your facility or an adjacent property. *(Include the most recent year of groundwater sampling data, if that data is available, or if data for an adjacent facility is available. If there is no groundwater data available, then state: "There is no groundwater data available.")*
- 4.11.6. Include a statement that no waste material will be used for deicing or fill material on the property unless allowed by another rule.
- 4.11.7. List provisions for all employees to be instructed and trained on their responsibility to ensure groundwater protection. *(Summarize all training for both old and new employees, and include the frequency at which they are trained.)*
- 4.11.8. Include provisions for inspections to insure that all GPP elements and equipment are in place, properly functioning, and appropriately managed. *(These inspections should be made by company employees, not WVDEP personnel. Your description should include the frequency (at least quarterly) at which these inspections are made.)*

SIGNATURE AND DATE:

Please sign and date the document.

Please provide a legible, printed copy of your name.