



## Watershed Pilot Phase II

Funding is available to 501(c)3 designated groups that lack funds to support position(s) related to watershed project management, planning and/or restoration. Additional requirements are provided at the bottom of on page two.

To be considered for the **Watershed Pilot Phase II (WPP)** you must complete the application and submit it electronically to: [timothy.d.craddock@wv.gov](mailto:timothy.d.craddock@wv.gov) on or before May 30, 2018. You can complete the questions by typing in the boxes below. Your workplan and budget must be submitted on the same date as your WPP application.

### WPP Application

Organization name \_\_\_\_\_  
 Contact name(s) \_\_\_\_\_  
 Mailing address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
 Email \_\_\_\_\_ Phone number \_\_\_\_\_

1. Is there a Watershed Based Plan (WBP) or Watershed Protection Plan (WPP) in your area? \_\_\_\_\_  
 Provide name(s) of the plan(s). \_\_\_\_\_  
 If there isn't an up-to-date plan or existing plan is your WG working towards this goal? \_\_\_\_\_  
 What is your time frame for updating or completing a WBP/WPP? \_\_\_\_\_  
 If needed provide additional information below:

2. Has your WG successfully implemented a watershed project? \_\_\_\_\_ Briefly describe your projects.

3. Who are your community partner who will provide office space and payroll support (e.g. taxes, workers compensation etc.)?

4. Who will supervise the employee? Provide the name and title:

5. What type of training opportunities will be provided?



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6. How will you evaluate performance?

7. When the funding ends how do you plan to maintain the position?

8. Often additional funds are needed to implement watershed work; how will you leverage additional funds when needed?

9. The WPP award amount is not paid in advance. It is paid periodically based on reimbursement request. Are you able to provide compensation prior to reimbursements? \_\_\_\_\_

**Note:** An annual workplan for the position and a budget must be submitted on the same date as the application. Include the workplan and budget in a separate Email. At a minimum, the workplan and budget should include:

1. A description of the watershed project(s) the employee will manage.
2. A process for how your watershed group will inform and involve all stakeholders.
3. A schedule/timeline for reporting progress, including project status, monitoring results, funds spent etc.

### Budget components

Provide a spreadsheet that breaks down the employee’s budget. The basic components include salary, training and travel. **Note:** Monies are based on reimbursement requests; the funds are not payable in advance.

### Eligibility requirements

To qualify for this funding the organization must have a current [501\(c\)3 designation](#). The funding available is \$22,500/year for up to four qualified organizations. The commitment is a minimum of three-years. **Important Note:** funding will be reduced by 10% for years two and three. The funding term is based on the state fiscal year. The position can be part-time or full-time.

The organization must have an approved [watershed based plan](#) (WBP) or [protection plan](#), or is currently developing said plan. If the plan(s) is under development it must be completed and approved within the first year of the funding cycle. The position must support §319 [watershed project](#) implementation, sustainability and other activities and efforts tied to nonpoint source pollution abatement. Personnel management is the responsibility of the organization. Financial and procurement documents must be available for review.