

UST Closure Report



Environmental Enforcement
601 57th Street SE
Charleston, WV 25304
Telephone: 304-926-0470; Fax: 304-926-0488

Facility ID: _____
Closure Number: _____
Closure Date: _____
Leak # (if applicable): _____

West Virginia Department of Environmental Protection

Owners who have permanently closed an underground storage tanks must use this template to notify DEP that closure is complete. The UST Closure Report must be submitted to WVDEP no later than **sixty (60)** days after the closure has been completed. Submit an electronic copy of the report to DEP.AST@wv.gov.

PLEASE SUBMIT TO dep.ast@wv.gov USING FILE NAME FORMAT OF Facility ID.County.YYYY.MM (i.e. 0105999.barbour.2018.07)

1. Owner Information

Name:		Company Name:	
Address:			
County:		Phone:	
State:	Zip:	E-Mail:	

2. Operator Information *same as owner*

Name:		Company Name:	
Address:			
County:		Phone:	
State:	Zip:	E-Mail:	

3. Facility Information

Name:		
Address:		
County:	Zip:	Phone:

4. Class B Information

Name:		
Phone:	Certification #	
E-mail:	Issued on:	Expires on:

5. Certification

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

Signature of Class B

Class B Number

Date

Signature of UST owner

Date

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Closure Date: _____

I. General Closure Questions

1. What part of the UST system is being closed?

- UST only Piping only UST and piping
 Other (identify): _____

If piping is being closed, identify the run below.

2. How many USTs are:

You must complete and attach a tank information sheet for each tank or piping run being closed.

at the facility? _____ being closed? _____ being installed? _____

3. Was free product found at the site or facility during closure activities?

- Yes No

4. What backfill was used to fill the excavation pit after closure activities?

- Sand Gravel Soil: _____
 Other (identify) _____

II. Site Description and History

1. Are there any existing leak ID's associated with the site or facility?

- Yes No

If yes, provide the leak ID(s) below.

_____, _____, _____

2. Is there any free product associated with the above leak ID(s)?

- Yes No

If yes, indicate location(s) and indicate if product is at the water table.

3. What is the site currently used for?

- | | | |
|--|---|--|
| <input type="checkbox"/> Gasoline station | <input type="checkbox"/> Hospital | <input type="checkbox"/> Airport |
| <input type="checkbox"/> Petroleum distributor | <input type="checkbox"/> Public/private school | <input type="checkbox"/> Utility |
| <input type="checkbox"/> Vacant or abandoned | <input type="checkbox"/> State/federal government | <input type="checkbox"/> Chemical facility |
| <input type="checkbox"/> Other (identify): _____ | | |

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III. Site Geology

1. General topography/terrain of the site. Mark all that apply.

- Flat terrain
- Hilly terrain
- Karst terrain
- Other (identify): _____

2. What is the predominate native soil type at the site?

Native soil type: _____

3. Briefly provide any additional information on geological features you believe that is important for the Agency to understand the site.

IV. Site Hydrology

1. Adjacent to waterway?

- Yes No

If yes, identify the type of waterway.

- Stream
- River
- Pond
- Lake
- Wetland
- Other (identify): _____

If yes, provide name (if applicable) of the waterway: _____

2. Briefly provide any additional information on hydrological features you believe that is important for the Agency to understand the site.

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V. Property Information

1. Are there any on or off-property building foundations that are within 30 lateral feet and/or 5 vertical feet from the on-property contaminated soil? *(if yes, show location on site map)*
 Yes No Not applicable Unknown
2. Are there any significant building foundation openings (e.g. dirt floor, sump, etc.) within 30 lateral feet and/or 5 vertical feet of contaminated soil?
 Yes No Not applicable Unknown
3. Are there any preferential pathways (e.g. crawlspace under buildings, underground culverts or utility lines)?
 Yes No Not applicable Unknown

If yes, please describe the building foundation openings and/or preferential pathways below.

VI. Data Presentation and Documentation

1. Generally, describe the contaminants found in the soil (or groundwater) above action levels. (select all that apply)
 No contamination above action levels
 BTEX TBA MTBE
 PAHs RCRA 8 metals Other (identify): _____
2. Which tier is the closure data being compared to? *Tier 1 is default for all sites. To use Tiers 2 or 3, site must meet requirements in the CAGD.*
 Tier 1 Tier 2 Tier 3

3. Please provide justification below if tier 2 or 3 are selected. Attach the appropriate analytical table to the closure report.

4. Briefly provide any additional information on the soil sampling that you believe is important. Do not explain the data results in detail (that information can be obtained from the data tables and site maps); however, feel free to provide a general summary of the data such as "all samples were above action levels", "only north wall was above action levels", etc.

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VII. Conclusions and Recommendations

1. Do soil samples indicate that contamination is above soil action levels?

Yes No

If applicable, does water sample indicate that contamination is above ground water action levels?

Yes No

2. Is an NFA being requested?

Yes No

3. Briefly describe any interim measures that should be taken or mark none, if applicable. None

4. Briefly provide any additional information that you believe is important for the Agency to know.

VIII. Attachments

Please indicate all attachment being submitted with this document. *(Note: Required attachments are highlighted in red.)*

Analytical table

Tier 1

Tier 2

Tier 3

Site Map

Notification form (signed by owner & class B)

Other (list below)

Tank/piping information sheet(s)

Waste manifests

Disposal certificate

Cleaning certificate

Photos

Laboratory analytical with chain of custody

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IX. Site Map

All site maps must be drawn to scale, show North arrow, and map legend.

Site map(s) drawn to scale illustrating the following:

- a. Location of all present and former USTs, piping and dispensers;
- b. Direction of surface gradient;
- c. Known locations of sewer and utility line, basements, and other subsurface structures;
- d. Show tank pit location and dimensions;
- e. Sample location(s);
- f. Footprint of other structures (buildings, canopies, roads, utilities, etc.);
- g. Roads, rivers, streams, springs, water wells, etc.;
- h. If applicable, locations free product was discovered;
- i. Location of bio-piles (if applicable)