

# West Virginia Department of Environmental Protection

## Division of Air Quality

601 57th Street SE

Charleston, WV 25304

### *Submittal Instructions—Notification of Abatement, Demolition or Renovation*

All notifications must now be submitted through the Electronic Submittal System (ESS); The link to sign up for an account is at <https://apps.dep.wv.gov/eplogin.cfm>. You will see under the “Account” section “Log In” and “Sign Up.” Click on “Sign Up” to go to the “User Login Request” page and follow the directions on obtaining an account. Once that has been completed, you may begin submitting notifications to the DAQ.

#### **Contact For Asbestos Questions & Emergency Notifications:**

Jesse D. Adkins, PE, Assistant Director, Compliance & Enforcement Section

Phone: 304-926-0499, extension 41241

Email: [jesse.d.adkins@wv.gov](mailto:jesse.d.adkins@wv.gov)

Jeff Hedgecock, Asbestos Program Manager

Phone: 304-926-0499, extension 41264

Email: [jeffrey.w.hedgecock@wv.gov](mailto:jeffrey.w.hedgecock@wv.gov)

Jacob Rhodes, Asbestos Inspector-In-Training

Phone: 304-926-0499, extension 41116

Email: [jacob.k.rhodes@wv.gov](mailto:jacob.k.rhodes@wv.gov)

#### **Contact For Asbestos Notification Information & General Questions:**

Meg Porter, OA3

Phone: 304-926-0499, extension 41292

E-mail: [margaret.a.porter@wv.gov](mailto:margaret.a.porter@wv.gov)

***This notice must be received at least 10 working days (Monday through Friday) prior to project startup. Failure to do so may result in your Notification being rejected or placed on hold until the deficiencies are corrected.***

All notifications to be submitted to the Division of Air Quality and the Department of Health and Human Resources must now be done via the Electronic Submittal System. You do not need a separate account to submit notifications to the DHHR.

The following two individuals are contacts for their asbestos requirements:

#### **Dawn Jones**

WVDEP-DWWM

601 57th Street, SE

Charleston, WV 25304

Phone: 304-926-0499, ext. 43854

E-mail: [dawn.y.jones@wv.gov](mailto:dawn.y.jones@wv.gov)

#### **Rich Ponak**

Asbestos Program Coordinator

Pesticides/Asbestos Program & Enforcement Branch 3LC62

US EPA Region 3

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E-mail: [ponack.rich@epa.gov](mailto:ponack.rich@epa.gov)

If you have any questions about the notification process or the regulations associated with the Asbestos NESHP, please do not hesitate to contact the Division of Air Quality.