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west virginia department of environmental protection

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Division of Air Quality  
601 57<sup>th</sup> Street, SE  
Charleston, WV 25304

Joe Manchin III, Governor  
Stephanie R. Timmermeyer, Cabinet Secretary  
www.wvdep.org

Dear Interested Party:

For your information, corresponding to this letter is a link to the West Virginia Air-Quality Qualified Consultants List, compiled by the WV Small Business Assistance Program (SBAP). Inclusion on the SBAP qualified consultants list does not, in any way, constitute an endorsement or recommendation by the SBAP, the WV Division of Air Quality (DAQ), the WV Department of Environmental Protection (DEP), or the State of West Virginia. However, the SBAP conducts reference checks on candidates and has established requirements that companies must meet to be included on the list of consultants. Omission from the list does not necessarily imply that a contractor is unqualified to perform air-quality compliance audits or other air-related services.

**Most services provided by consultants are performed for a fee, to be paid by the recipient of the services.** It is recommended that cost and payment arrangements be negotiated prior to the performance of any services. Most listed companies do offer a limited, initial conference/needs-assessment to small businesses at no charge. These consultants are indicated by an "\*\*\*" symbol preceding the company name on the consultants list. Call the service provider for details.

The SBAP provides compliance and technical information to all qualified small businesses at no charge. Additionally, the SBAP will perform simple air-quality compliance audits for qualified small businesses for free. However, our resources are very limited and these simple audits will be performed as time allows. Furthermore, audits by the SBAP will generally require a prior commitment by the small business to correct any deficiencies found as a result of the audit. And finally, information obtained through SBAP audits is considered to be confidential, however, through the discovery process in a civil suit, parties may have access to these files. For these reasons, you may wish to pay a private consultant to perform air-quality compliance audits.

Thank you for your interest in the SBAP. Please contact me at (304) 926-0499, ext. 1245 if you need additional information.

Sincerely,

Gene M. Coccari  
SBAP Manager

Promoting a healthy environment.