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west virginia department of environmental protection

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Office of Environmental Remediation  
601 57th Street SE  
Charleston, WV 25304  
Phone: 304-926-0455

Jim Justice, Governor  
Austin Caperton, Cabinet Secretary  
dep.wv.gov

July 6, 2017

Certified Mail #91-7199-9991-7037-0983-4555

Mr. Ron Slonaker  
Jefferson Orchards, Inc.  
365 Granny Smith Lane  
Kearneysville, WV 25442

RE: Voluntary Remediation Program Application, VRP Project # 17031  
Jefferson Orchards, Inc., Kearneysville, Jefferson County

Dear Mr. Slonaker:

A review has been completed of the Voluntary Remediation Program Application for Jefferson Orchards, Inc. in Kearneysville, WV. The West Virginia Department of Environmental Protection (WVDEP) has determined that the application is complete; therefore, the application is accepted. You should now proceed with the next steps of the program.

**A) Preparation and Negotiation of the Voluntary Remediation Agreement**

The Voluntary Remediation and Redevelopment Act (VRRRA) states that the parties are to negotiate a Voluntary Remediation Agreement (VRA) within thirty-one (31) days of the acceptance of the application, unless the parties mutually agree in writing to extend the negotiation period. The template for the VRA is available on the Voluntary Remediation Program's webpage (<http://www.dep.wv.gov/dlr/oer/voluntarymain/Pages/default.aspx>) under the template section. Please submit a draft of the VRA to me via email for discussion and concurrence prior to signing and submitting for WVDEP signature.

**B) Establishment of the Public Repository**

Public participation requirements include the establishment of the Public Repository for all current and future information associated with the site. The Public Repository for the

project should be established at this time. The county or municipal clerk for the project community should designate the location of the repository based on the site location; a public library or the County Clerk's office are common locations.

**C) Circulation of the Public Notice**

The Public Notice Checklist is available on the Voluntary Remediation Program's webpage under the template section. Complete the checklist and submit a draft public notice to me via email for review. Once the public notice is finalized, WVDEP will publish in the newspaper local to the site.

If necessary, you may request example public notices through the Freedom of Information Act (FOIA) process by contacting the WVDEP Public Information Office at [DEPFOIA@wv.gov](mailto:DEPFOIA@wv.gov).

**D) Execution of the Initial Site Visit**

Please contact me to arrange an initial site visit. During the site visit, we will observe pertinent site features and confirm or identify areas of potential environmental concern so that these may be appropriately addressed under the VRA and associated work plans. A WVDEP risk assessor will be present to discuss any potential risk assessment issues; WVDEP requests that your project risk assessor or associated representative also attends.

Thank you for your participation in the Voluntary Remediation Program. We look forward to your involvement in the program, with the common goal of securing a Certificate of Completion for the site so that the property will remain in productive and protective use for the citizens of West Virginia. If you have any questions, please contact me by phone at 304-926-0499, ext. 1268 or email at [john.m.meeks@wv.gov](mailto:john.m.meeks@wv.gov).

Sincerely,



John M. Meeks, PG, LRS  
Project Manager

cc: David Connelly, LRS  
Charleston File # 17031  
ec: Erin Brittain, Program Manager, WVDEP/OER